

COPY

Prince of Songkla University Announcement

Re: Guidelines on Research Grant for Thesis of Graduate Studies Students

Whereas it is deemed appropriate to have the Prince of Songkla University Announcement Re: Guidelines on Research Grant for Thesis of Graduate Studies students.

By virtue of clause 6 of the Regulation of Prince of Songkla University on the management of the research grant B.E. 2562, these regulations were approved by resolution of the 6/2563 Graduate School Permanent Committee meeting on 24th December B.E. 2563 as details are following:

1. Making a contract

A grantee shall make an agreement or a contract with the Graduate School as specified by the conditions of grant source.

2. Grant Disbursement

2.1 The Graduate School pays an amount of grant to a grantee through a faculty or a division of the grantee according to forms of grant disbursement set by each grant announcement.

2.2 A faculty or a division of the grantee monitors grant disbursement according to the guidelines and conditions set by a faculty or a division to conform a follow-up research result, research progress report, completed research report, and others.

3. Grant Spending and Evidences

3.1 A grantee can spend grants for approved items in the grant project and the rate of the university set up.

In case of necessity to spend the grant for other items that differ from those previously approved in the grant project, a grantee must be approved from a faculty or a responsible division prior to starting.

3.2 A grantee shall file a request for grant disbursement approval of research grant for thesis by enclosing disbursed evidence for verification of a faculty or a division of grantee, and gather evidence for possible future audit by relevant agencies.

3.3 A faculty or a division of the grantee shall submit a report for disbursement on research grant for thesis together with return the remaining grant and interest (if any) to the Graduate School.

3.4 A duration of grant spending is in accordance with the announcement of each grant.

3.5 Once the thesis research is complete, durable articles or materials shall belong to a faculty or a division of the grantee.

4. Research work

4.1 A faculty or a division of the grantee shall monitor and evaluate a research work according to objectives of the project.

4.2 A grantee shall submit a research work as specified by each category of grant announcement.

5. Request to change research project

A grantee must submit 2 copies of the new research project and a copy of the previous research project with reasons by having an approval from the advisor, faculty or division of the grantee prior to file at the Graduate School. A grantee who is able to change a research project needs to have an approval on the thesis proposal.

6. Termination of research project

6.1 In case the research project has not started.

6.1.1. A grantee shall make a report on reasons for research termination by having an approval of faculty or division of the grantee prior to file at the Graduate School or the grant source.

6.1.2 A grantee, faculty or division of the grantee shall return the total grant and interest (if any) to the Graduate School or the grant source.

6.2 In case some part of the research project has been conducted.

6.2.1 A grantee shall make a report on a research project partially conducted together with reasons to cease the research project by having an approval of faculty or division of the grantee prior to file at the Graduate School or the grant source.

6.2.2 A grantee, faculty or division of the grantee shall comply according to item 3.2 and return the total grant and interest (if any) to the Graduate School or the grant source.

In case a faculty or division of the grantee, and or the Graduate School or the grant source has unapproval towards the report, a grantee must return the total grant.

7. This announcement applies to a research project supported by the Research Grant for Thesis from the Graduate School or another grant source. In case the Research Grant for Thesis from another grant source has specific guidelines, these shall be complied with.

8. The dean of the Graduate School has a discretion to restrain the grant and revoke the grant in case that a grantee has not conducted a research project as approved or not conducted to the conditions of contract or other relevant terms.

Any other announcements that are contrary to or inconsistent with this announcement, instead this shall be used.

This is valid for all grantees from the fiscal year 2021 onwards.

Issued on July 1, 2021.

(Signed) Niwat Keawpradub
(Asst. Prof. Dr. Niwat Keawpradub)
President of Prince of Songkla University

Araya/draft/type
Pathomporn/revise
Panattha/translate